

MAY 2020 PASTORAL PARISH COUNCIL APPROVED MINUTES

Members Present: Father Frank, Lawton Blandford, Julie Andrews, Colleen Sutton, Clare Charzewski, Robert Dills, Robbie Doran, Theresa Eze, Jerry Gardner, Matt Gibbons, Scott Phillips, John Russell, and Juan Saiz

Members Absent: Maggie Helton

1. Opening Prayer – Scott Phillips

2. Minutes – Colleen Sutton

March 2020 Parish Pastoral Council minutes were reviewed and approved by the council.

3. COVID-19 Parish Response & Future Plans-All

1. Daily Mass, in the chapel, will resume Monday, May 25, 2020.
2. Limited to 22 individuals. Daily Mass will not be live streamed.
3. Facemasks are required.
4. Enter through the Narthex only.
5. Sit only in a marked seat in an open pew.
6. Use hand sanitizer before Communion.
7. Exit through the Narthex doors.
8. Sunday Masses in the church will resume Saturday, May 30th and Sunday, May 31st, 2020. Mass times are 5:00pm on Saturday and 9:15am and 11:00am on Sundays. Sunday Masses will be live streamed.
9. Limited to 98 individuals on a first come basis.
10. No ministers will be serving. Only Father Frank, Deacon Zeke and Deacon Chip will be serving during each Mass.
11. The live stream will be up and running 10 minutes prior to the start of each Mass.
12. Facemasks are required.
13. The two center doors of the church will be open 10 minutes prior.
14. Sit only in a marked seat in an open pew.
15. Use hand sanitizer before Communion.
16. Offering envelopes can be placed in baskets at the side doors.
17. Exit the church through the side doors.
18. Father Frank will mail a letter to all parishioners explaining the new protocols.
19. Outside speakers will be on for those staying in their vehicles.
20. There are no Spanish Masses scheduled at this time.

21. Chrissy Glisson will be reaching out to parishioners about help needed to sanitize the church after each Mass.
22. The Rosary will still be live streamed on Tuesday evenings at 7:00pm.
23. The Music Ministry will also be live streaming additional programs on Friday evenings at 7:00pm.
24. The parish continues to see an upswing with the live streaming options. At the 9:15am Mass we have about 1,000 devices logged on and at the 11:00am Mass we have about 900 devices. We have 34 states and 4 countries also joining our live stream.

4. Review of Holy Week, Easter & Electronic Liturgy/Minister-All

1. This year's Holy Week in some ways meant more to the parish.
2. Some Rituals were reduced per Rome.
3. Lighting was perfect in the church.
4. Live streaming is wonderful. It still brings us altogether.
5. Were able to invest in decorations for the church.
6. The music, as always, was amazing.
7. A nice surprise was that our sidewalks were still able to be painted with many chalk drawings.

5. Faith Formation Programs & various Sacrament Updates-All

1. Vacation Bible School (VBS) will be virtual.
2. VBS program will be Rocky Railway. "Jesus' Power Pulls Us Through"
3. Children will receive T-Shirt and program materials.
4. VBS encourages registrations to take place by June 11th to ensure proper t-shirt size and resource material availability.
5. VBS will start Sunday, June 28th and run through Thursday, July 2nd from 6:30pm – 8:00pm.
6. The summer Faith Formation program is still being planned as an in-person event. However, if this changes, there will be a backup plan to do it virtual.
7. Regular Faith Formation virtual classes have been going well.
8. Starting in the Fall, Faith Formation Program will be moved to Wednesday evening on our campus.
9. The Sacraments of First Eucharist and Confirmation will be moved to August. We have 53 First Eucharist candidates and 20 Confirmation candidates.
10. RCIA classes are meeting virtual every Sunday and will continue until further notice.

11. The Sacrament of Matrimony has new protocols too. As of May 1st, only ten individuals will be permitted to attend. The ten include Father Frank, one of the Deacons, the Bride & Groom, and two witnesses. This leaves 4 guest. Phase 2 of the Stay at Home mandate will allow 50 individuals. Most weddings have been moved to the Fall. All precautions (facemask, 6 feet apart, and gloves) are in place.
12. The Sacrament of Anointing of the Sick is extremely hard with limited touching. Cotton swabs, facemask and gloves are being used.
13. The Sacrament of a Christian Burial is also limited to 10 people, including the clergy. We have had 3 deaths in the parish, with 2 graveside services. Once again, all precautions (facemask, 6 feet apart, and gloves) are in place.
14. The parish is not able to do any hospitality for these sacraments and the clergy are not able to do hospital visits.

6. Father Frank's Good News-Father Frank

1. The parish staff is working extremely hard during this difficult time and they are doing an amazing job.
2. They have transitioned a lot of change, from in-person to virtual, to stay connected to our parish members.
3. Jeanne LaFrancis is still making weekly calls to our shut-ins and one Daily Mass is being offered for each shut in.
4. Father Frank is sending out individual letters to each First Eucharist, Confirmation and RCIA candidate around the date of their rite.
5. Father Frank and the parish staff are praying for each of them.
6. The Pastoral Transition Reflections 2020 document has been forwarded to the Diocese. Revisions, as suggested, were added to the document under the current challenges section.
7. Pews, Stations of The Cross and Vestments have been picked up and are on there way to Saint Anne's in Haiti.
8. Office space is being expanded with the renovations in the old church: Old confessional will become a library, meeting rooms with wall dividers have been put into place, the old Kid Zone will become a storage room and the Conference room in the MAK center will remain a conference room. This room will have 10 chairs, a bookcase and the table will be 10' long and made from one of our old doors from the church.
9. Saint Benedicts Education Building will receive some renovations. There was \$46,000 left in the budget and the building will receive new doors, paint, new furniture, etc. The reason for the surplus is from programs that were not able to be utilized due to COVID-19.
10. The MAK Family Life Center will also receive some touch up painting. A lot of the material and labor is being donated.

11. Our mortgage of \$800,000 will have an interest rate of 3.0% for 15 years. Our estimated monthly payment is around \$5,000.00 per month, starting in July 2020.

7. Membership of Parish Pastoral Council-Lawton Blandford

1. Members, Clare Charzewski, Jerry Gardner, Matt Gibbons and Scott Philips were scheduled to be cycled off the council. However, due to our current situation of transition from Father Frank to a new priest, it was decided to ask them to stay on for one more year. They agreed and accepted.
2. Officers are Lawton Blandford – Chairperson, Julie Andrews-Vice Chairperson and Colleen Sutton-Secretary.
3. We will spend the next year recruiting new members with a focus on a more diverse group to join us.

8. Roundtable discussion-All

1. Charlie Boyd will present the 19-20 FY Financial Report - Operating Results / Budget at our meeting in June.
2. E-Give has seen an increase of roughly 85%. With this uptick in parishioners signing up, we only suffered one month of lower collections.
3. We had nine parishioners sign up to give electronically to the DSA.
4. We will not have a July council meeting. Our next meeting will be in August.

9. Closing Prayer – Lawton Blandford